



# APPLICATION FOR STUDENT TEACHING

## William Jewell College

Liberty, Missouri 64068-1896

**INSTRUCTIONS:** Please complete this form and submit it along with the following:

1. three copies of your professional resume
2. one copy of your most recent transcript, available from the WJC registrar
3. student teaching application fee: a check or money order in the amount of \$50 made payable to "William Jewell College."

**Note:** When your application is accepted, the \$50 fee will be applied toward your student teaching fee (\$200) at the time of your registration for the course, leaving a balance of \$150.

**Student Teaching Semester**

**Year**

**Last Name**

**First**

**Middle**

**Social Security Number**

**Email address** (*address you will check daily*)

**Area Code**

**Current Phone**

**Campus Mailbox or Off-campus Address While Student Teaching**

**City**

**State**

**ZIP Code**

**Area Code**

**K-12 Schools Attended**

**City**

**State**

**Date of Graduation**

**Month**

**Year**

**Date Admitted to WJC Teacher Education:**

Month

Day

Year

S.T. Fee Paid

Month

Day

Year

**Undergraduate Degree:** (Check the degree that you are seeking at William Jewell College and write in the major or if seeking certification only, check "none" and indicate your previously earned degree, institution, and date.)

Bachelor of Arts - Major: \_\_\_\_\_

Bachelor of Science -Major: \_\_\_\_\_

None (seeking certification only)  
BA BS Degree previously completed at  
Circle one

**Institution Name**

**Month**

**Year**

**Teaching Certificate:** (Check all certificates that you are seeking at William Jewell College.)

\*Available only as extensions to a "stand-alone" initial certificate.

- |   |   |
|---|---|
| <input type="checkbox"/> ART (grades K-12)                | <input type="checkbox"/> MIDDLE SCHOOL (grades 5-9)*      |
| <input type="checkbox"/> BIOLOGY (grades 9-12)            | <input type="checkbox"/> PHYSICAL EDUCATION (grades 9-12) |
| <input type="checkbox"/> CHEMISTRY (grades 9-12)          | <input type="checkbox"/> PHYSICS (grades 9-12)            |
| <input type="checkbox"/> ELEMENTARY (grades 1-6)          | <input type="checkbox"/> SOCIAL STUDIES (grades 9-12)     |
| <input type="checkbox"/> ENGLISH (grades 9-12)            | <input type="checkbox"/> SPEECH AND THEATRE (grades 9-12) |
| <input type="checkbox"/> FRENCH (grades K-12)             | <input type="checkbox"/> SPANISH (grades K-12)            |
| <input type="checkbox"/> INSTRUMENTAL MUSIC (grades K-12) | <input type="checkbox"/> VOCAL MUSIC (grades K-12)        |
| <input type="checkbox"/> MATHEMATICS (grades 9-12)        | <input type="checkbox"/> VOCAL MUSIC (grades K-12)        |

**Placement Requests:** It is the responsibility of the College, through collaboration with its cooperating school districts and within the guidelines of its accreditation requirements, to determine student teaching placements (*i.e.*, district, building, grade level, and cooperating teacher). Educational as well as administrative considerations are involved. Your responses are solicited below so that, in the event that multiple placement opportunities of equal educational and administrative desirability are found, your personal preferences may be considered. This solicitation of your preferences should in no way be construed to imply that it is the student's right or responsibility to determine his/her own student teaching placement. Students will not be placed in schools where they have previously been enrolled as students.

---

PREFERRED DISTRICT(S)

---

NAME OF SCHOOLS IN PREFERRED DISTRICT WHERE FRIENDS AND/OR FAMILY TEACH

**NOTE:** Students seeking K-12 certificates (Art, Foreign Language, or Music) will student teach at both an elementary and a secondary school. Students seeking Secondary School with a Middle Extension will student teach at both a secondary and a middle school.

**1. Instructional Level Request:** (please **check the box** below to indicate your preference of grade levels)

<input type="checkbox"/> Elementary:	<input type="checkbox"/> Grade 1	<input type="checkbox"/> Primary Grades 2-3	<input type="checkbox"/> Intermediate Grades 4-6
<input type="checkbox"/> Middle School:	<input type="checkbox"/> Grades 5-9	<input type="checkbox"/> Preferred Grade _____	Teaching Field (specialty)
<input type="checkbox"/> Secondary:	<input type="checkbox"/> Grades 9-12	<input type="checkbox"/> Preferred Grade _____	Teaching Field (specialty)
<input type="checkbox"/> All Level	<input type="checkbox"/> Grades K-12	<input type="checkbox"/> Preferred Grades _____	Teaching Field (specialty)

2. **Clinical Field Experiences:** Please list the school, grade level, hours, and subject area (when applicable) of all previous clinical field experiences (including any field work in which you are currently engaged). Beneath those list any substantive (two weeks or longer) volunteer work you have done with children/adolescents.

School	Grade Level	Clock Hrs.	Subject Area(s)

3. **Transportation:** Student teachers must be able to provide or arrange their own transportation to and from the student teaching site.

I will need to make arrangements for transportation problems. I do not have a car.

### Release of Confidential Records Agreement and Declaration of Eligibility:

I understand that by submitting this application for student teaching, I am giving the Student Teaching Coordinator permission to seek any and all information that he/she may deem pertinent to the determination of my suitability to perform in the role of a student teacher. Such information may include records that would otherwise be considered confidential. (*e.g.*, academic records; records of the Office of Student Affairs; medical records; proceedings of civil and/or criminal hearings; military records; results of standardized tests; testimony of students, teachers, or other acquaintances of the applicant; *etc.*) I further understand that my submission of this application shall be interpreted as my agreement to the conditions described here, in the Student Handbook for Teacher Certification, the Student Teaching Manual, and the course syllabus. A copy of this completed application form submitted to the holders of any of the above-mentioned records shall be construed as my permission to release such records to the Student Teaching Supervisor who may, should he/she deem it appropriate, present them to the Department of Education Faculty.

**NOTE:** Student teaching requires your full attention; you should not take on any significant outside commitments. Outside activities cannot interfere with student teaching and if this occurs it could result in withdrawal from student teaching.

.....  
 I have read the requirements for admission to student teaching and declare by the submission of this application that I have met each requirement.

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name (please print)