

4. AHMI Attendance:

The American Humanics Management/Leadership Institute® is an intensive educational symposium where AH students, AH alumni, campus faculty/staff, and nonprofit professionals engage in professional workshops, a case study experience, placement and career coaching services, and



Prior to registering for AHMI, be sure to research the available workshops and case studies in order to fulfill the competencies you have not yet met.



After AHMI, record the workshops you attended in the "Competencies Addressed" section of the AH Certification Transcript; include a brief description of how each workshop met the competency.

5. Baccalaureate Degree

AH students must have earned at least a bachelor's degree, or be in the process of earning a bachelor's degree. American Humanics welcomes students of any major from any academic department.

If you are currently earning your bachelor's degree, the AH Certificate can be granted immediately upon graduation, provided that the Online Certification Process has been completed.



List the details of your bachelor's degree, including the institution you attended (if different from your AH campus), the type of degree (B.S., B.A.), your major, and minor.

Getting Your AH Certificate

The AH Certification Transcript is the official record of a student's progress towards the requirements of the AH Certificate. To view your AH Certification Transcript, login at www.humanics.org.



1. Keep your AH Certification Transcript Updated
2. Review your AH Certification Transcript at www.humanics.org when you are ready to certify; make certain that each section is complete and accurate
3. Request that your AH Campus Director Verify your transcript by clicking the link on the AH Student Headquarters

Questions?

Contact your AH Campus Director

or

Email registrar@humanics.org

American Humanics is proud to announce its premiere job and internship placement source for AH students and alumni.



an initiative of the National Human Services Assembly

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American Humanics National Certificate in Nonprofit Management and Leadership

*Your ticket to finding a job
making a living making a difference*



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*Preparing Next Generation
Nonprofit Leaders
Since 1948*



www.humanics.org

What is American Humanics?

American Humanics is a national alliance of colleges, universities, and nonprofit organizations dedicated to educating, preparing, and certifying professionals to strengthen and lead nonprofit organizations.

Over 60 colleges and universities offer AH Programs.



The American Humanics National Certificate in Nonprofit Management and Leadership is the only national certification of its kind. The American Humanics Certificate reflects that a student has demonstrated essential nonprofit competencies, practical experience in nonprofit organizations, leadership abilities, and meaningful service.

Certification Requirements

1. **Nonprofit Competencies/Coursework**
2. **Internship Experience**
3. **Leadership and Service Activities**
4. **American Humanics Management/Leadership Institute® (AHMI)**
5. **Baccalaureate Degree**

The AH Certification Transcript



Students track their progress and apply for certification through the AH Certification Transcript, available to all students who create a profile at www.humanics.org.

1. Nonprofit Competencies

The 17 American Humanics competencies outline the knowledge, skills, and abilities needed to lead and manage a nonprofit organization.

Professional Development Competencies

Board/Committee Development
Community Outreach/Marketing & Public Relations
Diversity Awareness
Ethics & Values
Fundraising Principles & Practices
Historical & Philosophical Foundations
Information Management & Technology
Nonprofit Accounting & Financial Management
Nonprofit Management
Program Planning, Implementation, & Evaluation
Risk Management & Legal Issues
Volunteer Management
Youth & Adult Development

Foundational Competencies

Career Development & Exploration
Communication Skills
Employability Skills
Personal Attributes

Most students meet these competencies through AH-approved coursework at their college or university. Competencies may also be met through workshops at AHMI, online courses, internships, and student association activities.



When updating the "Competencies Addressed" section of the transcript, record the name of the course/activity along with a brief description of how it addressed the specific competency.

2. Internship Experience

Internships provide students with an opportunity to gain professional experience that enhances their job-readiness upon graduation.



AH Student Internships:

- Are completed at nonprofit/philanthropic organizations
- May be completed at more than one nonprofit
- Must total at least 300 hours
- Meet all additional campus requirements



When updating the "Internship Experience" section of your Certification Transcript, include the organization name, city, state, the internship start date, end date, and the number of hours completed.

3. Leadership and Service Activities



Nonprofit employers are looking for students who demonstrate leadership skills and diverse experiences.

Students seeking AH Certification must participate in campus, community, service learning, or volunteer activities on a regular basis. The AH Student Association exists to provide students the opportunity to engage in qualifying activities.



When updating the "Leadership and Service Activities" section of the AH Certification Transcript, list the activity name and the start and end dates for each activity. Be sure to emphasize positions of responsibility and leadership.