

Applying for...

Campus Activities

If you are going overseas for the fall or the full year, follow the regular application/interview procedure for all of the activities below, but make clear that you are applying for **two years ahead**, not one. **If you are going overseas for the spring semester**, contact the persons below by **November 30** before going overseas.

In addition to those listed below, **there may be other activities** in which you would like to participate when you return; be sure to check with appropriate contacts to see whether you should complete any applications, interviews, etc., before you leave.

- Campus Hosts. If you would like to serve as a Campus Host after your return from overseas study, contact the President's Office (ext. 5100).
- Cardinal Blazers. If you would like to serve as a Cardinal Blazer after your return from overseas study, contact the Office of Admission (ext. 5137).
- Residence Assistants. If you would like to serve as an RA after your return from overseas study, contact Paula Keltner (ext. 5213) in the Office of Student Affairs.
- CUA. If you would be interested to help with CUA or serve on CUA Board after your return from overseas study, contact Ernie Stufflebean (ext. 5231) in the Office of Student Affairs.
- Educational Advancement Program Tutors. If you would be interested to serve as a Tutor with the EAP program after your return from overseas study, contact Cecelia Robinson (ext. 5697) in the Department of English and ask to speak with Esther Vickers, Coordinator.

Graduate School

If you plan to enter graduate school after your senior year, the junior year is an important time to begin preparing. You may want to speak with your advisor or other professors to plan what preparations you should anticipate doing while abroad. If you need to request a transcript while overseas, you must submit a request in writing, delivered by person, by fax or through the postal service. No exceptions are possible. Federal law prohibits William Jewell College (and other colleges and universities) from issuing your official transcript without your signature. For students on a pre-medical track or interested in fields related to the pre-medical track, we have prepared a helpful document as part of this section. Students on other tracks will want to find out the procedures appropriate to their fields.

Graduation

You should apply for graduation by the end of the semester that occurs prior to your last two semesters (or one year) or study. For most students, the semester during which they should apply is the second semester of their junior year. If you will be overseas during the semester during which you should file, file an Application in the Office of the Registrar (ext. 5127) by June 15 before you leave for the fall or the full year, or by November 30 before you leave for the spring.