



# WILLIAM JEWELL COLLEGE

## SECONDARY SCHOOL REPORT

(First-year applicants only. To be completed by your high school guidance counselor.)

### TO THE APPLICANT

After completing the information below and signing the Transcript/Standardized Test Score Request Form, please ask your secondary school counselor to complete the remainder of this form.

Student \_\_\_\_\_  
Last First Middle

Mailing address \_\_\_\_\_  
Street City State Zip code

Home phone ( ) \_\_\_\_\_ High School \_\_\_\_\_

### TRANSCRIPT/STANDARDIZED TEST SCORE REQUEST FORM

To be signed by applicant.

Mail to: Office of Admission  
William Jewell College  
500 College Hill  
Liberty, MO 64068-1896

I authorize the appropriate officials at \_\_\_\_\_ to release to the Office of Admission  
High School/College

at William Jewell College an official transcript of my academic record and standardized test scores, as well as any other information requested.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### TO THE SECONDARY SCHOOL COUNSELOR

This student is applying to William Jewell College. As an essential part of the college admission process, we are asking you to provide us with the academic information requested below and on the reverse side of this form.

If your school uses a grading system other than a traditional four-point scale, please indicate the numerical equivalent for each letter grade:

- A = \_\_\_\_\_
- B = \_\_\_\_\_
- C = \_\_\_\_\_
- D = \_\_\_\_\_
- F = \_\_\_\_\_

Applicant's Cumulative GPA: \_\_\_\_\_

Median GPA of Class: \_\_\_\_\_

Does your school use a weighted system for grading? \_\_\_\_\_ Yes \_\_\_\_\_ No

### RANK OF APPLICANT Our high school does not calculate a class rank.

This student ranks \_\_\_\_\_ in a class of \_\_\_\_\_ students.

This rank covers \_\_\_\_\_ to \_\_\_\_\_. If precise rank is not available, estimate to nearest decimal: \_\_\_\_\_  
Month/Year Month/Year

Of this student's graduating class, \_\_\_\_\_% plan on attending a four-year college.

How would you assess this student's ability for success at a competitive college or university such as William Jewell?

\_\_\_\_\_ Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Below Average

Please list the student's 7th/8th semester curriculum if not included on high school transcript:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How would you rate this student's college preparatory curriculum?

Senior Year: \_\_\_\_\_ Weak \_\_\_\_\_ Average \_\_\_\_\_ Strong \_\_\_\_\_ Most demanding

Prior Three Years: \_\_\_\_\_ Weak \_\_\_\_\_ Average \_\_\_\_\_ Strong \_\_\_\_\_ Most demanding

Are there any special attributes, liabilities, or circumstances that would assist William Jewell College in making a fair admission decision for the applicant? (If additional space is needed, please use the bottom of this form or Email: [admission@williamjewell.edu](mailto:admission@williamjewell.edu).)

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I recommend this student for admission to William Jewell College:

|                                    | Prefer not to recommend | Recommend | Recommend strongly | Recommend with enthusiasm |
|------------------------------------|-------------------------|-----------|--------------------|---------------------------|
| For Academic Potential             |                         |           |                    |                           |
| For Character and Personal Promise |                         |           |                    |                           |
| Overall Recommendation             |                         |           |                    |                           |

Under the provisions of the Family Education Rights and Privacy Act of 1974, a student has access to letters of reference and materials relating to admission at William Jewell College if the student enrolls. I understand that this "Secondary School Report Form and Recommendation" can become part of the student's official college record.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please print the following:

Name \_\_\_\_\_ Email address \_\_\_\_\_

Title or Position \_\_\_\_\_

High School \_\_\_\_\_ Phone (     ) \_\_\_\_\_

School ACT/ETS Code: \_\_\_\_\_

High School address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If William Jewell alumna/us, Class of \_\_\_\_\_

- My recommendation may be included in the file on this student. I am aware that the student has a right to inspect and review the contents of such files. (Legislation allows current or former students access to records kept by educational institutions.)
- My recommendation is intended solely for use in the admission process. It should be destroyed upon completion of the process.

**How familiar are you with William Jewell College?**

- I know William Jewell College well.
- I am somewhat familiar with William Jewell College.
- I know very little about William Jewell College.