

**Student Worker Position Description  
William Jewell College  
2021-22 Academic Year**

**OFFICE OR DEPARTMENT:** Athletic Department

**CONTACT PERSON:** JaeLynn Ellison, Assistant AD for Communication

**EMAIL:** ellisonj@william.jewell.edu

**JOB TITLE:** Athletics Student Photographer

**JOB DESCRIPTION:** Attend games and/or other athletic related events to photograph. May also include assisting the Assistant Athletic Director for Communication with team media days.

**NUMBER OF HOURS PER WEEK:** 5

**WORK DAY SCHEDULE:** Day, evenings and weekends

**SEMESTER(S) OF EMPLOYMENT:** August - May

**WAGE RATE:**

- X \$10.30 [FY or SO rate]
- X \$10.55 [JR or SR rate]
- \$11.65 per hour [position requires special skills]
- \$11.70 per hour [campus tutors and lifeguards, only]

**NOTE: STUDENTS MAY NOT WORK DURING REGULARLY SCHEDULED CLASS TIME. IF CLASS IS CANCELLED OR DISMISSED EARLY, THE STUDENT MUST PROVIDE DOCUMENTATION FROM THE FACULTY MEMBER BEFORE BEGINNING WORK.**

**REQUIRED SKILLS:**

	Answer phones		Grounds/landscaping		Statistics
X	Ability to work in office setting		Interpersonal skills		Theatre/Stage Production
	Ability to do physical labor	X	Inventory	X	Time management skills
	Accompanist		Lifeguard Certification		Tutoring
X	Clerical/filing			X	Typing/Data Entry
X	Computer skills	X	Photography		Sales
	Customer Service		Research		Video/audio/sound technical skills
	Custodial		Science knowledge to assist lab		Web page design
X	Effective Communication	X	Sports Information		

**Other, please specify:**

**Additional Information:** Student should provide example of sports photography work prior to hire; camera can be provided