



# WILLIAM JEWELL COLLEGE

## STUDENT EMPLOYMENT APPLICATION

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Year in School: 1 2 3 4

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Major(S) \_\_\_\_\_ GPA: \_\_\_\_\_

### Hours Available:

Monday	Tuesday	Wednesday	Thursday	Friday	Weekends

### Please identify Areas of Skill (Limit to 5):

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Typing/Data Entry | <input type="checkbox"/> Custodial Services | <input type="checkbox"/> Writing Skills        | <input type="checkbox"/> Art                 |
| <input type="checkbox"/> Mac Computers     | <input type="checkbox"/> Food Service       | <input type="checkbox"/> Cashier               | <input type="checkbox"/> Sales               |
| <input type="checkbox"/> PC Computers      | <input type="checkbox"/> Photography        | <input type="checkbox"/> Newspaper Staff       | <input type="checkbox"/> Yearbook Staff      |
| <input type="checkbox"/> Filing/Clerical   | <input type="checkbox"/> Groundskeeping     | <input type="checkbox"/> Mechanical            | <input type="checkbox"/> Carpentry           |
| <input type="checkbox"/> Stage Production  | <input type="checkbox"/> Sewing             | <input type="checkbox"/> Theater Production    | <input type="checkbox"/> Web Page Design     |
| <input type="checkbox"/> Accompanist       | <input type="checkbox"/> Library Services   | <input type="checkbox"/> Lifeguard (Certified) | <input type="checkbox"/> Athletic Training   |
| <input type="checkbox"/> Sports Management | <input type="checkbox"/> Scorebook          | <input type="checkbox"/> Alumni Relations      | <input type="checkbox"/> Flowers/Landscaping |
| <input type="checkbox"/> Plumbing          | <input type="checkbox"/> Electrician        | <input type="checkbox"/> Customer Service      | <input type="checkbox"/> Other               |

List any skills not mentioned (i.e., certifications): \_\_\_\_\_

Position(s) Desired - Department /Job Title: \_\_\_\_\_

### Previous Work Experience:

Most Recent Employer: \_\_\_\_\_

Job Title and Duties: \_\_\_\_\_

Have you ever been employed by WJC? YES NO

If yes, department? \_\_\_\_\_

Job Titles and Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Office/Department Use Only		
Work Study Eligible: Y N	Work Study Award \$	
Hourly Rate \$	Hours per week:	
Department:	Date:	Interview Scheduled:

This form should be submitted to departments on the Jewell campus when you seek employment.