

Position Title: Nursing Lab Assistant and/or Ambassador (Student Position)

Department: Nursing, William Jewell College

Location: 4th Floor Marston Hall, William Jewell College

Position Type: Part-Time

Hours: 5-10 hours per week (flexible scheduling)

Compensation: Paid

Reports To: Allie Foltz, Nursing Student Liaison

Inquire/apply: foltza@william.jewell.edu

Position Summary:

This position supports daily operations of the Department of Nursing. The duties will entail supporting students in the skills and simulation lab, assisting with competency testing, some office work, as well as representing the department as an ambassador with prospective students.

Key Responsibilities:

- Assist students with clinical skills.
- Assist with competency testing.
- Assist with inventory and prep for labs and simulations.
- Office duties such as mail pick up.
- May assist with department tours, service projects, and nursing events like pinning.
- Provide friendly, helpful customer service to all students and visitors.

Qualifications:

- Any major can apply.
- Must be a current William Jewell College student in good academic standing.
- Must be Federal Work-Study eligible.
- Strong interpersonal and communication skills.
- Dependable, punctual, and self-motivated.
- Ability to work collaboratively as part of a team.
- Flexible availability

Learning Outcomes:

- Gain experience in a nursing and skills lab environment.
- Learn inventory and skills set up.
- Strengthen communication, problem-solving, and organizational skills.