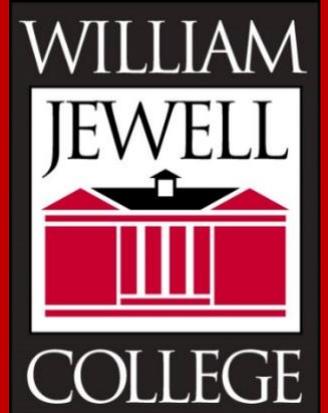


2019

# Annual Security and Fire Safety Report



# **William Jewell College**

## **2019 COMBINED ANNUAL SECURITY REPORT & FIRE SAFETY REPORT**

### **Introduction**

This report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, as amended. It provides students and employees of William Jewell College (“College”) with information on: The College’s security arrangements, policies and procedures; programs that provide education on such things as drug and alcohol abuse, awareness of various kinds of sex offenses, and the prevention of crime generally; and procedures the College will take to notify the campus community in the event of an emergency. Its purpose is to provide students and employees with information that will help them make informed decisions relating to their own safety and the safety of others.

### **Policy for Preparing the Annual Report**

This report is prepared by the Director of Disability Services and Compliance and includes information provided by the Office of Campus Safety, Director of Residence Life, Title IX Coordinator, Director of Facilities Management, local law enforcement, the College’s campus security authorities, and various other elements of the College. Each year an individual email is sent to all enrolled students and employees that provides the URL address to access the report, a description of the contents of the report, and how to request a hard copy. Prospective students and employees are also notified of the report's availability. Hard copies of the report may be obtained at no cost by contacting the Director of Campus Safety, Curry Hall, 500 College Hill, Liberty, MO 64068.

The College is committed to taking the actions necessary to provide a safe and secure working and learning environment for all students and staff. As a member of the campus community, you can feel safe and comfortable knowing that security procedures are in place that represent best practices in the field, and are constantly tested and re-evaluated for their effectiveness.

### **General Safety and Security Policies**

#### **Campus Security Personnel & Relationship with Local Law Enforcement**

The Office of Campus Safety is responsible for campus safety at the College.

Its personnel do not have arrest authority. Its patrol jurisdiction covers all campus property. There is a trained officer on duty and present on campus, 24 hours/day, 7 days/week, and 365 days/year. In most instances, the Liberty Police will be summoned to the campus should circumstances warrant the arrest of an offender. Campus Safety personnel are responsible for the following support functions:

- Responding to medical emergencies on campus
- Responding to calls reporting any altercation or out of the ordinary incident on campus
- Responding to calls reporting any theft or other criminal activity on campus
- Maintaining a Daily Crime Log and Daily Fire Log

- Maintaining regular and documented patrols of campus
- Providing on-campus rides to any community member who has concerns for their safety
- Responding to any and all alarm notifications
- Providing residence hall/room access to a student who has been locked out, provided they have first attempted to contact their RA or RD for assistance

The College has a close working relationship with local law enforcement agencies; including the Liberty Police Department. The College has an MOU for emergency response and the investigation of crimes.

### **Campus Security Authorities**

The College has designated certain officials to serve as campus security authorities. Reports of criminal activity can be made to these officials. They in turn will ensure that the crimes are reported for collection as part of the College's annual report of crime statistics. The campus security authorities to whom the College would prefer that crimes be reported are listed below.

- Title IX Coordinator at 816-415-5085
- Associate Dean of Students at 816-415-5969
- Dean of Students at 816-415-5960
- Director of Athletics at 816-415-5292
- Provost at 816-415-7653
- Vice President for Finance and Operations at 816-415-7802
- Assistant Director of Human Resources at 816-415-6904
- Director of Campus Safety at 816-415-6335
- Director of Disability Services at 816-415-7556

### **Reporting a Crime or Emergency**

The Office of Campus Safety is the primary department to which all crimes and incidents that occur on College property should be reported. The number to contact an officer is 816-365-0709 or dial 1411 from any campus phone. Situations that pose imminent danger or while a crime is in progress should be reported to local law enforcement by calling 911 from any campus phone or cell phone.

Students and employees also have the opportunity to report a crime or concerning behavior online if they prefer not to call or report a crime in person. The online form can be accessed at [https://williamjewell.formstack.com/forms/concerning\\_behavior\\_report](https://williamjewell.formstack.com/forms/concerning_behavior_report).

Emergency phones are distinctively identified by a blue pole and are located throughout campus. Campus elevators are also equipped with emergency phones. Upon receipt of a call, a safety officer will be immediately dispatched to provide assistance. Priority is given to reports of incidents that threaten life or safety of people, the security of the property and the peace of the community.

The College encourages accurate and prompt reporting of all criminal actions, emergencies, or other incidents occurring on campus, on other property owned by the College, or on nearby public property to the appropriate administrator and appropriate police agencies. Such a report is encouraged even when the victim of a crime elects not to make a report or is unable to do so. Crimes and incidents are reported so that causes may be

determined and corrective measures taken to improve safety and preserve College assets and ensure the accuracy of our report of crime statistics. Once reported, the individual making the report will be encouraged to also report it to appropriate police agencies. If requested, the appropriate member of the College staff will assist a student in making the report to the police.

### **Confidential Reporting**

The College will protect the confidentiality of victims. Only those who need to know the identity for purposes of investigating the crime, assisting the victim or disciplining the perpetrator, will know the victim's identity.

A victim or witness of a crime may have the opportunity to report on a voluntary, confidential basis for inclusion in the annual security report, under certain conditions. Pursuant to the College's Anti-Harassment Policies and Grievance Procedures, when a mandated reporter becomes aware of an alleged misconduct under that policy (including, but not limited to, dating violence, domestic violence, sexual assault, and stalking), the reporter is responsible for reporting that information, including the status of the parties if known, to the Title IX Coordinator. The Title IX Coordinator will report the crime for inclusion in the ASR, however, the College may be limited their ability to protect the identity of the victim or witness under certain circumstances, including situations where there is an ongoing danger to the campus community and/or an investigation moves forward.

A victim or witness of other types of crime (e.g. aggravated assault, burglary, etc.) who does not want to pursue action within the College disciplinary system or the criminal justice system can make a confidential report to a Campus Security Authority (CSA). Upon request, the individual's report and details of the incident can be filed without revealing the victim's identity. With such information, the College can keep an accurate record of the number of incidents involving members of the campus community, determine where a pattern of crime may be developing and alert the community as to any potential danger. These confidential reports are counted and disclosed in the annual crime statistics for the College.

The College encourages its professional counselors, if and when they deem it appropriate, to inform the person they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual report of crime statistics. The College does not have pastoral counselors.

### **Security of and Access to Campus Facilities**

It is the established protocol of William Jewell College to keep all residential facilities locked and secured at all times. All residential facilities are locked 24 hours per day and can be accessed with a student ID or key. Room keys are issued when students check in and students should never lend their key to another student or guest. Students should always lock their room door when leaving. Only those who reside in such facilities, as well as authorized College personnel, are able to gain access and entry to these buildings. Safety officers monitor building security and patrol parking lots and surrounding areas each night.

Keys (and after-hours card access) are only issued to staff and faculty who have been approved for such access by their respective department chair or administrative head or Campus Safety. The Department of Facilities Management maintains a record of all issued keys and card access capabilities.

All community members are required to comply with the following standards:

- Any lost key or access card must be immediately reported to Facilities Management.
- Locked doors must never be propped open.
- After-hours access to locked facilities can be granted by Campus Safety in consultation with the appropriate department chair or administrative head provided the authorized community member displays their photo ID to Campus Safety (who will record details of the interaction in their daily log).

- No community member shall lend their ID card or College issued key to anyone.
- No community member shall provide access to locked campus facility to a stranger. Should any unknown persons require assistance, contact Campus Safety.
- Any suspicious activity should be immediately reported to Campus Safety.
- Community members are encouraged to keep their room/office/vehicle locked whenever they are not present.
- Keys to the offices, laboratories, and classrooms on campus will be issued to employees only as needed and after receiving the proper authorization. Each department supervisor is responsible for assuring his/her area is secured and locked.
- Room keys and hall or house keys are issued to each resident at check-in. Keys are the responsibility of the resident and should be carried at all times to avoid being locked out. Residents who are locked out may contact a member of their residence hall staff to be let into their room. Lost keys should be reported promptly to a member of your building's residence life staff. A replacement fee is assessed to replace lost keys. Room keys are only issued to the resident of that room and are only to be used by the person the key is issued to.
- Employees must adhere to policies regarding unauthorized access to school facilities, theft of or damage to school property, or other criminal activity. In particular, rendering inoperable or abusing any fire prevention or detection equipment is prohibited. Violation of these policies may lead to disciplinary action, up to and including termination and the filing of charges with law enforcement authorities.
- Employee and student identification cards may be used to verify the identity of persons suspected to be in campus facilities without permission.

### **Security Considerations in the Maintenance of Facilities**

The campus facilities are maintained by Facilities Management and patrolled by Campus Safety. Facilities Management maintains campus buildings, grounds and roadways with a concern for safety and security. They maintain their own key shop staffed by certified locksmiths. They inspect campus facilities regularly, make repairs affecting safety and security, and respond to reports of potential safety and security hazards, such as broken windows, locks, overgrown brush and lighting deficiencies.

### **Educational Programs Related to Security Awareness and Prevention of Criminal Activity**

The College seeks to enhance the security of its campus and the members of the campus community by periodically presenting educational programs to inform students and employees about campus security procedures and practices, to encourage students and employees to be responsible for their own security and the security of others, and to inform them about the prevention of crimes. A description of those programs and their frequency of presentation follows:

The Associate Dean of Students facilitates a comprehensive residence life staff training program for Resident Directors and Resident Assistants every August, prior to the commencement of the fall term. The training encompasses all areas of safety and risk management with sessions presented by outside experts in their field or profession. Crime prevention programs are presented to students each semester by the Residence Life Staff, through mandatory hall meetings.

The Fraternity and sorority leadership workshop and training is conducted in January by the Coordinator of Student Activities and Greek Advisor to address crime prevention and safety. All fraternity and sorority chapters

have nationally mandated training to complete each year regarding crime prevention, safety, alcohol, and rug prevention and safety.

Mandatory alcohol education is required for all first-year students via an online course administered by the Office of Student Life. Failure to complete the course will preclude the student from registering for classes.

The Director of Campus Safety also provides information at the beginning of the academic year and periodically during the year for students and employees regarding the College's safety and security procedures and practices. This information is generally an email blast to all employees and students via their Jewell email account. Included in these email blasts is information concerning the locking schedule for buildings, new technology-based safety practices on campus, car safety, personal safety, I.D. card instruction, and how to report crimes and incidents to Campus Safety. Emergency notification policies and practices are also provided to all employees and students at the beginning of each academic year via e-mail blast. In 2018 emergency notification capabilities included text alerts, voice calling, email, and social media. Emergency response posters are also located in areas of prominence on campus and the "Emergency Response Guide" is located on [https://legacy.jewell.edu/wp-content/uploads/2015/12/emergency\\_preparation\\_poster.pdf](https://legacy.jewell.edu/wp-content/uploads/2015/12/emergency_preparation_poster.pdf)

In 2018 Active Shooter Training was offered to the Jewell Community on two occasions. The Director of Campus Safety spoke to new students at the Summer Fling event.

### **Monitoring Off Campus Locations of Recognized Student Organizations**

The College does not have any officially recognized student organizations with off campus locations and therefore does not monitor or record criminal conduct occurring at such locations.

### **Disclosure of the Outcome of a Crime of Violence or Non-Forcible Sex Offense**

Upon written request, the College will disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the College against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of the paragraph.

The previous paragraph does not apply to victims of dating violence, domestic violence, sexual assault, or stalking because under the Violence Against Women Act both the accused and accuser in these cases are given the results without the need to make a written request.

### **Drug and Alcohol Policy**

William Jewell College is committed to creating and maintaining an environment that is free of alcohol abuse. The College prohibits the unlawful possession, use, and sale of alcohol beverage on campus or as any part of the College's activities, and it also enforces the state's underage drinking laws. The College policies on Alcohol can be found below:

Student Alcohol Policy: <https://legacy.jewell.edu/policy/alcohol-students>

Employee Alcohol Policy: <https://legacy.jewell.edu/policy/employee-alcohol-policy>

Alcohol Policies Board of Trustees Statement: <https://legacy.jewell.edu/policy/alcohol-policies-trustees-statement>

The College also enforces federal and state drug laws. The possession, sale, manufacture or distribution of illegal drugs is prohibited on campus or as any part of the College's activities. Violators of the College's policies or

federal and state laws regarding illegal drugs will be subject to disciplinary action and possibly criminal prosecution. The College's policies on the possession, use, and sale of illegal drugs can be found below.

Illegal Drugs and Narcotics Policy: <https://www.jewell.edu/illegal-drugs-and-narcotics-policy>.

### **Drug and Alcohol Abuse Prevention Program**

The College is committed to creating and maintaining an environment that is free of alcohol and drug abuse. The College has a drug abuse and prevention program and conducts a biennial review of this program to evaluate its effectiveness. During Red Ribbon Week and in compliance with the *Drug-Free Schools and Communities Act* (DFSCA), the College provides drug abuse and prevention information to students and employees. This information is also provided to new students and employees after the initial distribution date.

The College strongly supports education and treatment programs as the most effective means to help prevent and reduce alcohol abuse. In addition, the College is committed to providing an academic and social environment that supports individual freedom while promoting individual responsibility, health and safety, and community welfare. The College adopted new student and employee alcohol policies in 2017. All new incoming students complete the Alcohol Abuse and Prevention online training through United Educators. Occasional training opportunities are provided to various student groups throughout the year.

Questions about these related policies, alcohol and other drug use, programs, or interventions should be directed to the Director of Residential Life at [stuffle@william.jewell.edu](mailto:stuffle@william.jewell.edu) or 816-415-5969. The College's drug and alcohol policies and program information can be viewed at: <https://www.jewell.edu/student-consumer-info>.

### **Policies, Procedures, and Programs Related to Dating Violence, Domestic Violence, Sexual Assault, and Stalking**

Consistent with applicable laws, the College prohibits dating violence, domestic violence, sexual assault, and stalking. The College's policy used to address complaints of this nature, as well as the procedures for filing, investigating and resolving complaints, may be found at:

- Anti-Harassment Policies and Grievance Procedures: <https://www.jewell.edu/anti-harassment-and-grievance>
- The following sections of this report discuss the College's educational programs to promote the awareness of dating violence, domestic violence, sexual assault and stalking; provides information concerning procedures students and employees should follow and the services available in the event they do become a victim of one of these offenses; and advises students and employees of the disciplinary procedures that will be followed after an allegation that one of these offenses has occurred.

### **Primary Prevention and Awareness Program:**

The College conducts a Primary Prevention and Awareness Program (PPAP) for all incoming students and new employees. The PPAP advises campus community members that the College prohibits the offenses of dating violence, domestic violence, sexual assault and stalking. They are also informed of the topics discussed below, including relevant definitions, risk reduction, and bystander intervention.

Crime Definitions

<b>Crime Type (Missouri Revised Statutes)</b>	<b>Definitions</b>
Dating Violence	The institution has determined, based on good-faith research, that Missouri law does not define the term dating violence.
Domestic Violence	<p>Missouri’s protective order statutes provide the following definitions (Mo. Rev. Stat. § 455.010):</p> <ul style="list-style-type: none"> <li>• “Domestic violence” is abuse or stalking committed by a family or household member.</li> <li>• "Family" or "household member", [includes] spouses, former spouses, any person related by blood or marriage, persons who are presently residing together or have resided together in the past, any person who is or has been in a continuing social relationship of a romantic or intimate nature with the victim, and anyone who has a child in common regardless of whether they have been married or have resided together at any time.</li> </ul> <p>In addition, Missouri criminal statutes include various degrees of the crime “Domestic Assault,” as follows:</p> <ul style="list-style-type: none"> <li>• Domestic Assault, First Degree (Mo. Rev. Stat. § 565.072): A person commits the offense of domestic assault in the first degree if he or she attempts to kill or knowingly causes or attempts to cause serious physical injury to a domestic victim, as the term "domestic victim" is defined under section 565.002.               <ul style="list-style-type: none"> <li>▪ Mo Rev. Stat. § 565.002(6) indicates that a “domestic victim” is a household or family member as the term “family” or “household member” is defined in 455.010, including any child who is a member of the household or family.</li> </ul> </li> <li>• Domestic Assault in the Second Degree (Mo. Rev. Stat. § 565.073): A person commits the offense of domestic assault in the second degree if the act involves a domestic victim, as the term "domestic victim" is defined under section 565.002, and he or she: (1) Knowingly causes physical injury to such domestic victim by any means, including but not limited to, use of a deadly weapon or dangerous instrument, or by choking or strangulation; or (2) Recklessly causes serious physical injury to such domestic victim; or (3) Recklessly causes physical injury to such domestic victim by means of any deadly weapon.</li> <li>• Domestic Assault, Third Degree (Mo. Rev. Stat. § 565.074): A person commits the offense of domestic assault in the third degree if he or she attempts to cause physical injury or knowingly causes physical pain or illness to a domestic victim, as the term "domestic victim" is defined under section 565.002.</li> </ul>

<b>Crime Type (Missouri Revised Statues)</b>	<b>Definitions</b>
	<ul style="list-style-type: none"> <li>• Domestic Assault in the Fourth Degree (Mo. Rev. Stat. § 565.076): A person commits the offense of domestic assault in the fourth degree if the act involves a domestic victim, as the term "domestic victim" is defined under section 565.002, and: (1) The person attempts to cause or recklessly causes physical injury, physical pain, or illness to such domestic victim; (2) With criminal negligence the person causes physical injury to such domestic victim by means of a deadly weapon or dangerous instrument; (3) The person purposely places such domestic victim in apprehension of immediate physical injury by any means; (4) The person recklessly engages in conduct which creates a substantial risk of death or serious physical injury to such domestic victim; (5) The person knowingly causes physical contact with such domestic victim knowing he or she will regard the contact as offensive; or (6) The person knowingly attempts to cause or causes the isolation of such domestic victim by unreasonably and substantially restricting or limiting his or her access to other persons, telecommunication devices or transportation for the purpose of isolation.</li> </ul>
Stalking	<ul style="list-style-type: none"> <li>• Stalking, First Degree (Mo. Rev. Stat. § 565.225): A person commits the offense of stalking in the first degree if he or she purposely, through his or her course of conduct, disturbs or follows with the intent of disturbing another person and: (1) Makes a threat communicated with the intent to cause the person who is the target of the threat to reasonably fear for his or her safety, the safety of his or her family or household member, or the safety of domestic animals or livestock as defined in section 276.606 kept at such person's residence or on such person's property. The threat shall be against the life of, or a threat to cause physical injury to, or the kidnapping of the person, the person's family or household members, or the person's domestic animals or livestock as defined in section 276.606 kept at such person's residence or on such person's property; or (2) At least one of the acts constituting the course of conduct is in violation of an order of protection and the person has received actual notice of such order; or (3) At least one of the actions constituting the course of conduct is in violation of a condition of probation, parole, pretrial release, or release on bond pending appeal; or (4) At any time during the course of conduct, the other person is seventeen years of age or younger and the person disturbing the other person is twenty-one years of age or older; or (5) He or she has previously been found guilty of domestic assault, violation of an order of protection, or any other crime where the other person was the victim; or (6) At any time during the course of conduct, the other person is a participant of the address confidentiality program under sections 589.660 to 589.681, and the person disturbing the other person knowingly accesses or attempts to access the address of the other person.</li> <li>• Stalking, Second Degree (Mo. Rev. Stat. § 565.227.1): A person commits the offense of stalking in the second degree if he or she purposely, through his or her course of conduct, disturbs, or follows with the intent to disturb another person.</li> </ul>

<b>Crime Type (Missouri Revised Statues)</b>	<b>Definitions</b>
	<ul style="list-style-type: none"> <li>As used in the definitions of stalking above, the term "disturbs" shall mean to engage in a course of conduct directed at a specific person that serves no legitimate purpose and that would cause a reasonable person under the circumstances to be frightened, intimidated, or emotionally distressed.</li> </ul>
Sexual Assault	<p>The institution has determined, based on good-faith research, that Missouri’s criminal statutes do not define the term sexual assault.</p> <p>However, Missouri’s protective order statutes indicate that “sexual assault” means causing or attempting to cause another to engage involuntarily in any sexual act by force, threat of force, duress, or without that person’s consent. (Mo. Rev. Stat. § 455.010(1)(e)).</p>
Rape, Fondling, Incest, Statutory Rape	<p>For purposes of the Clery Act, the term “sexual assault” includes the offenses of rape, fondling, incest, and statutory rape. These definitions under Missouri law are as follows:</p> <ul style="list-style-type: none"> <li>Rape in the First Degree (Mo. Rev. Stat. § 566.030.1): A person commits the offense of rape in the first degree if he or she has sexual intercourse with another person who is incapacitated, incapable of consent, or lacks the capacity to consent, or by the use of forcible compulsion. Forcible compulsion includes the use of a substance administered without a victim's knowledge or consent which renders the victim physically or mentally impaired so as to be incapable of making an informed consent to sexual intercourse.</li> <li>Rape in the Second Degree (Mo. Rev. Stat. § 566.030.1): A person commits the offense of rape in the second degree if he or she has sexual intercourse with another person knowing that he or she does so without that person's consent.</li> <li>Fondling: The institution has determined, based on good-faith research, that Missouri law does not define the term fondling.</li> <li>Incest (Mo. Rev. Stat. § 568.020.1): A person commits the offense of incest if he or she marries or purports to marry or engages in sexual intercourse or deviate sexual intercourse with a person he or she knows to be, without regard to legitimacy, his or her: (1) Ancestor or descendant by blood or adoption; or (2) Stepchild, while the marriage creating that relationship exists; or (3) Brother or sister of the whole or half-blood; or (4) Uncle, aunt, nephew or niece of the whole blood.</li> <li>Statutory Rape, First Degree (Mo. Rev. Stat. § 566.032.1): A person commits the offense of statutory rape in the first degree if he or she has sexual intercourse with another person who is less than fourteen years of age.</li> <li>Statutory Rape, Second Degree (Mo. Rev. Stat. § 566.034.1): A person commits the offense of statutory rape in the second degree if being twenty-one years of age or older, he or she has sexual intercourse with another person who is less than seventeen years of age.</li> </ul>

<b>Crime Type</b> <b>(Missouri Revised Statues)</b>	<b>Definitions</b>
Other “sexual assault” crimes	<p>Other crimes under Missouri law that may be classified as a “sexual assault” include the following:</p> <ul style="list-style-type: none"> <li>• Sodomy in the First Degree (Mo. Rev. Stat. § 566.060.1): A person commits the offense of sodomy in the first degree if he or she has deviate sexual intercourse with another person who is incapacitated, incapable of consent, or lacks the capacity to consent, or by the use of forcible compulsion. Forcible compulsion includes the use of a substance administered without a victim's knowledge or consent which renders the victim physically or mentally impaired so as to be incapable of making an informed consent to sexual intercourse.</li> <li>• Sodomy in the Second Degree (Mo. Rev. Stat. § 566.061.1): A person commits the offense of sodomy in the second degree if he or she has deviate sexual intercourse with another person knowing that he or she does so without that person's consent.</li> <li>• Statutory Sodomy, First Degree (Mo. Rev. Stat. § 566.062.1): A person commits the offense of statutory sodomy in the first degree if he or she has deviate sexual intercourse with another person who is less than fourteen years of age.</li> <li>• Statutory Sodomy, Second Degree (Mo. Rev. Stat. § 566.064.1): A person commits the offense of statutory sodomy in the second degree if being twenty-one years of age or older, he or she has deviate sexual intercourse with another person who is less than seventeen years of age.</li> <li>• Child Molestation, First Degree (Mo. Rev. Stat. § 566.067.1): A person commits the offense of child molestation in the first degree if he or she subjects another person who is less than fourteen years of age to sexual contact and the offense is an aggravated sexual offense.</li> <li>• Child Molestation, Second Degree (Mo. Rev. Stat. § 566.068.1): A person commits the offense of child molestation in the second degree if he or she: (1) Subjects a child who is less than twelve years of age to sexual contact; or (2) Being more than four years older than a child who is less than seventeen years of age, subjects the child to sexual contact and the offense is an aggravated sexual offense.</li> <li>• Child Molestation, Third Degree (Mo. Rev. Stat. § 566.069.1): A person commits the offense of child molestation in the third degree if he or she subjects a child who is less than fourteen years of age to sexual contact.</li> <li>• Child Molestation, Fourth Degree (Mo. Rev. Stat. § 566.071.1): A person commits the offense of child molestation in the fourth degree if, being more than four years older than a child who is less than seventeen years of age, subjects the child to sexual contact.</li> </ul>

<b>Crime Type</b> <b>(Missouri Revised Statues)</b>	<b>Definitions</b>
	<ul style="list-style-type: none"> <li>• Sexual Misconduct Involving a Child (Mo. Rev. Stat. § 566.083.1): A person commits the offense of sexual misconduct involving a child if such person: (1) Knowingly exposes his or her genitals to a child less than fifteen years of age under circumstances in which he or she knows that his or her conduct is likely to cause affront or alarm to the child; (2) Knowingly exposes his or her genitals to a child less than fifteen years of age for the purpose of arousing or gratifying the sexual desire of any person, including the child; (3) Knowingly coerces or induces a child less than fifteen years of age to expose the child's genitals for the purpose of arousing or gratifying the sexual desire of any person, including the child; or (4) Knowingly coerces or induces a child who is known by such person to be less than fifteen years of age to expose the breasts of a female child through the internet or other electronic means for the purpose of arousing or gratifying the sexual desire of any person, including the child.</li> <li>• Sexual Misconduct, First Degree (Mo. Rev. Stat. § 566.093.1): A person commits the offense of sexual misconduct in the first degree if such person: (1) Exposes his or her genitals under circumstances in which he or she knows that his or her conduct is likely to cause affront or alarm; (2) Has sexual contact in the presence of a third person or persons under circumstances in which he or she knows that such conduct is likely to cause affront or alarm; or (3) Has sexual intercourse or deviate sexual intercourse in a public place in the presence of a third person.</li> <li>• Second Degree Sexual Misconduct (Mo. Rev. Stat. § 566.095.1): A person commits the offense of sexual misconduct in the second degree if he or she solicits or requests another person to engage in sexual conduct under circumstances in which he or she knows that such request or solicitation is likely to cause affront or alarm.</li> <li>• Sexual Abuse in the First Degree (Mo. Rev. Stat. § 566.100.1): A person commits the offense of sexual abuse in the first degree if he or she subjects another person to sexual contact when that person is incapacitated, incapable of consent, or lacks the capacity to consent, or by the use of forcible compulsion.</li> <li>• Sexual Abuse, Second Degree (Mo. Rev. Stat. § 566.101.1): A person commits the offense of sexual abuse in the second degree if he or she purposely subjects another person to sexual contact without that person's consent.</li> </ul>
Consent (as it relates to sexual activity) (Mo. Rev. Stat. § 556.061(14))	Consent or lack of consent may be expressed or implied. Assent does not constitute consent if: (a) It is given by a person who lacks the mental capacity to authorize the conduct charged to constitute the offense and such mental incapacity is manifest or known to the actor; or (b) It is given by a person who by reason of youth, mental disease or defect, intoxication, a drug-induced state, or any other reason is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense; or (c) It is induced by force, duress or deception.

## College Definition of Consent

In addition to the definition of consent under state law, the institution uses the following definition of consent in its Anti-Harassment Policies and Grievance Procedures for the purpose of determining whether sexual violence (including sexual assault) has occurred:

### 2. Definition of Consent

Lack of consent is a critical factor in determining whether sexual violence/assault has occurred. Consent is informed, freely given, and mutually understood. Consent requires an affirmative act or statement by each participant. Consent is not passive.

- If coercion, intimidation, threats, and/or physical force are used, there is no consent.
- If a person is mentally or physically incapacitated or impaired by alcohol or drugs such that the person cannot understand the fact, nature, or extent of the sexual situation, there is no consent.
- If a person is asleep or unconscious, there is no consent.
- Consent to one form of sexual activity does not imply consent to other forms of sexual activity.
- Consent can be withdrawn. A person who initially consents to sexual activity is deemed not to have consented to any sexual activity that occurs after he or she withdraws consent.

## Risk Reduction

If you find yourself in an uncomfortable sexual situation, these suggestions may help you reduce your risk:

- Make your limits known before going too far.
- You can withdraw consent to sexual activity at any time. Do not be afraid to tell a sexual aggressor “NO” clearly and loudly.
- Try to remove yourself from the physical presence of a sexual aggressor. Be direct as possible about wanting to leave the environment.
- Grab someone nearby and ask them for help.
- Be responsible about your alcohol and/or drug use. Alcohol and drugs can lower your sexual inhibitions and may make you vulnerable to someone who views an intoxicated/high person as a sexual opportunity.
- Attend large parties with friends you trust. Watch out for your friends and ask that they watch out for you.
- Be aware of someone trying to slip you an incapacitating “rape drug” like Rohypnol or GHB.

If you find yourself in the position of being the initiator of sexual behavior, these suggestions may help you to reduce your risk of being accused of sexual assault or another sexual crime:

- Remember that you owe sexual respect to the other person.
- Don’t make assumptions about the other person’s consent or about how far they are willing to go.
- Remember that consent to one form of sexual activity does not necessarily imply consent to another form of sexual behavior.
- If your partner expresses a withdrawal of consent, stop immediately.
- Clearly communicate your sexual intentions so that the other person has a chance to clearly tell you their intentions.

- Consider “mixed messages” a clear sign that the other person is uncomfortable with the situation and may not be ready to progress sexually.
- Don’t take advantage of someone who is really drunk or on drugs, even if they knowingly and intentionally put themselves in that state. Further, don’t be afraid to step in if you see someone else trying to take advantage of a nearly incapacitated person.
- Be aware of the signs of incapacitation, such as slurred speech, bloodshot eyes, vomiting, unusual behavior, passing out, staggering, etc.

### Bystander Intervention

- Look out for those around you.
- Realize that it is important to intervene to help others.
- Treat everyone respectfully. Do not be hostile or an antagonist.
- Be confident when intervening.
- Recruit help from others if necessary.
- Be honest and direct.
- Keep yourself safe.
- If things get out of hand, don’t hesitate to contact the police.

### Other Information Covered by the PPAP

The PPAP also provides information on possible sanctions and protective measures that may be imposed following a determination that an offense of dating violence, domestic violence, sexual assault, or stalking has occurred, an explanation of the disciplinary procedures that will be followed when one of these offenses is alleged, the rights of the parties in such a proceeding, available resources, and other pertinent information. Much of this information is set forth in the upcoming sections of this security report.

### **Ongoing Prevention and Awareness Campaign:**

The College also conducts an Ongoing Prevention and Awareness Campaign (OPAC) aimed at all students and employees. This campaign covers the same material as provided in the PPAP, but is intended to increase the understanding of students and employees on these topics and to improve their skills for addressing the offenses of dating violence, domestic violence, sexual assault and stalking.

### **PPAP and OPAC Programming Methods:**

The PPAP and OPAC are carried out in a variety of ways, using a range of strategies, and, as appropriate, targeting specific audiences throughout the College. Methods include, but are not limited to: online presentations, distribution of written materials, periodic email blasts, guest speakers, student led programming, and tabling events. Past programming and currently planned programming includes the following:

#### **PPAP Students 2018**

Spring Semester 2018: New students completed three online training courses from United Educators in the Spring of 2018. These courses were: “Show Some Respect: Prevent Harassment,” “Know Your Limit-Alcohol Awareness and Prevention,” and “Impressions: Recognizing, Preventing, and Reporting Sexual Assault.” Students were required to complete the courses before registering for classes for the following semester.

Fall Semester 2018: New students completed two training requirements: New students were required to complete three online courses from United Educators: "Show Some Respect: Prevent Harassment," "Know Your Limit-Alcohol Awareness and Prevention," and "Impressions: Recognizing, Preventing, and Reporting Sexual Assault." Students were unable to move into their dorms until they completed the courses. Students who resided off-campus received follow-up reminders until they completed their classes. All students completed their courses by the end of the second week of class. Students also attended an in-person training session on Sunday of new student orientation. The session was led by Jewell upper class students, the Director of Counseling Services, and the Title IX/Anti-Harassment Coordinator. Follow-up training sessions were provided for students who missed orientation. This training focused on bystander intervention and understanding affirmative consent.

### **PPAP Employees 2018**

New Jewell Employees complete two training requirements:

- (1) Read and agree-to, in writing, the College's Anti-Harassment Policy and Grievance Procedures and the Jewell Non-Discrimination policy, and
- (2) Complete one online training course from United Educators as follows: Workplace Harassment: What Would You Do?

### **PPAP 2018 for Volunteers/Paid Staff with Summer Camps Involving Minor**

Persons volunteering or being paid for summer campus complete two training requirements:

1. read and agree-to in writing the College's policy on "Minors on Campus." The policy is located here <https://www.jewell.edu/minors-on-campus-policy> and
2. complete the online course from United Educators SM-101-H "How Teachers and Other Educators Can Protect Our Children"

### **PPAP 2018 for Volunteers/Paid Staff with Summer Camps (e.g. Truman Week)**

Persons volunteering or being paid for summer camps complete two training requirements:

1. read and agree-to in writing the College's Anti-Harassment Policy and Grievance Procedures and the Jewell Non-Discrimination policy, and
2. complete one online training course from United Educators as follows: Workplace Harassment: Fundamentals Higher Education

### **OPAC 2018**

#### **Spring**

All Greek students attended a mandatory Title IX educational session which included a panel discussion on topics such as bystander intervention, consent, alcohol awareness, and Title IX policies and procedures.

The Title IX Deputy Coordinator and Office of Counseling Services hosted several events during Sexual Assault Awareness Month (SAAM) in the Student Union. Posters were hung in all of the academic building and residence halls. Tabling events were held weekly in the Student Union where students were invited to write, "What Does Consent Mean to You?" These cards were hung in the Student Union, along with a consent banner for the month of April. Denim Day was hosted for the entire Jewell Community and ribbons and information about Denim Day were provided to faculty and staff. Everyone was invited to take a group picture in the Student Union.

The NCAA hosted training for all student athletes. All athletes completed the United Educators Course entitled: "Show Some Respect" which included educational information aimed at prevention all types of harassment.

## **Fall**

The Deputy Title IX Coordinator led a training on Bystander Intervention for the Greek Community. Attendance was mandatory.

Policy Training Sessions were held for all continuing Jewell Employees.

The "Consent Campaign" kicked off in the fall of 2018 and consent posters were hung in all residential buildings, the Student Union, Gano Chapel, Curry Library, and all academic buildings. These posters were placed on the backs of restroom stalls and in the bathrooms of all buildings on campus and were changed out every two to three months.

Consent Event-On the Friday of Homecoming, the Office of Counseling Services and Title IX Office co-hosted an event in the Student Union where students made buttons, signed a consent banner, and watched a video on consent. The consent banner was hung in the Union during SAAM the following April. Students were given promotional materials to wear and pin to their backpacks to spread the message on consent.

## **Procedures to Follow if You are a Victim of Dating Violence, Domestic Violence, Sexual Assault, or Stalking:**

If you are a victim of dating violence, domestic violence, sexual assault, or stalking, you should go to a safe place and call 911 or the Campus Security Department at 1411 from a campus phone or 816-365-0709. You may also contact the College's Title IX Coordinator at 816-415-5085 or [dubinskyj@william.jewell.edu](mailto:dubinskyj@william.jewell.edu).

You will be notified in writing of the procedures to follow, including:

- To whom and how the offense should be reported.
- The importance of preserving evidence that may be necessary to prove the offense in a criminal proceeding or disciplinary action or to obtain a protective order.
- Your options regarding notification to law enforcement, which are: (a) the option to notify either on-campus or local police; (b) the option to be assisted by campus security authorities in notifying law enforcement if the victim so chooses (the institution is obligated to comply with such a request if it is made); and (c) the option to decline to notify such authorities.
- Where applicable, your rights and the institution's responsibilities regarding orders of protection, no-contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court.

## Preservation of Evidence & Forensic Examinations

You are advised to not remove clothing items worn during or following an assault, as they frequently contain valuable fiber, hair, and fluid evidence. Don't bathe or wash, or otherwise clean the environment in which the assault occurred. You can obtain a forensic examination at Liberty Hospital, 2525 Glenn Hendren Drive, Liberty, MO 64068, 816.781.7200.

Completing a forensic examination does not require you to file a police report, but having a forensic examination will help preserve evidence in case you decide at a later date to file a police report.

You are also advised to retain evidence in electronic formats (e.g., text messages, emails, photos, social media posts, screenshots, etc.). Such evidence is valuable in all situations, and it may be the only type of evidence available in instances of stalking.

## Security/Law Enforcement & How to Make a Police Report

- Campus Safety, dial 1-4-1-1 from any telephone on campus or 816-365-0709
- Liberty Police Department, dial 9-1-1 or dispatch at 816-439-4701, 101 East Kansas Street, Liberty, MO 64068.
- To make a police report, you should contact the local police agency listed above either by phone or in-person. You should provide as much information as possible, including name, address, and when and what occurred, to the best of the victim's ability.
- A member of the Title IX staff or Campus Safety office will accompany any student or employee to the Liberty Police station upon request.

## Information about Legal Protection Orders

In Missouri, you may obtain an Adult Order of Protection, which provides protective relief for victims of domestic violence, stalking, or sexual assault. Information about Adult Orders of Protection may be found at: <https://www.courts.mo.gov/page.jsp?id=533>.

A protection order may be obtained by filing a petition with the court. Courts can issue two types of orders: (1) Ex Parte Orders, which act as a temporary emergency order to protect a victim, for up to 15 days, until a court hearing, and (2) Full Orders of Protection, which may be issued for up to one year. Additional information about the orders may be found at: <https://www.courts.mo.gov/file.jsp?id=69655>.

- A Petition for Order of Protection can be filed for in the following locations:
  - 16th Circuit of Jackson County's Kansas City Courthouse. The address is: 415 E. 12th Street, Kansas City, Missouri 64106. The phone number is 816-881-3971. More information is available here: <https://www.16thcircuit.org/domestic-violence>.
  - 7<sup>th</sup> Judicial Circuit Court in Clay County, Missouri. The address is: 11 South Water Street, Liberty, Missouri 64068. The phone number is 816-407-3850. More information is available here: <http://www.circuit7.net/>.
- Information about obtaining an Order of Protection in Jackson County can be found here: [https://www.16thcircuit.org/Data/Sites/1/media/Civil\\_Records/booklet-16.pdf](https://www.16thcircuit.org/Data/Sites/1/media/Civil_Records/booklet-16.pdf).
- Information about obtaining an Order of Protection in Clay County can be found here: <http://www.circuit7.net/fcs/A-Practical-Guide-to-Adult-Orders-of-Protection.pdf>.
- The circuit court clerk's office can provide the necessary forms and may assist in completing the forms. Forms may also be found online at: <https://www.courts.mo.gov/file.jsp?id=537>. A victim should be prepared to present documentation and/or other forms of evidence when filing for an order of protection.

You may contact local domestic violence and sexual assault advocates for assistance in obtaining a protection order.

- The Kansas City Missouri Police Department provides advocates for victims of domestic violence through their Victim Services Office. The KCPD is located at: 1125 Locust, Kansas City, Mo. 64106. The Victim Advocate phone number is: 816-234-5205. More information may be found at: <https://www.kcpd.org/crime/victim-resources/domestic-violence/>

When a protection order is granted, it is enforceable statewide. If you have obtained a protection order and need it to be enforced in your area, you should contact the local police department.

The institution will also enforce any temporary restraining order or other no contact order against the alleged perpetrator from a criminal, civil, or tribal court. Any student or employee who has a protection order or no contact order should notify the Title IX Coordinator and provide a copy of the restraining order so that it may be kept on file with the institution and can be enforced on campus, if necessary. Upon learning of any orders, the institution will take all reasonable and legal action to implement the order.

- The institution does not issue legal orders of protection. However, as a matter of institutional policy, the institution may impose a no-contact order between individuals in appropriate circumstances. The institution may also issue a “no trespass warning” if information available leads to a reasonable conclusion that an individual is likely to cause harm to any member of the campus community. A person found to be in violation of a No Trespass Warning may be arrested and criminally charged.

### **Available Victim Services:**

You will be provided written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to them, both within the College and in the surrounding community. Those services include:

#### **Health and Personal Crisis Support for Victims of Sexual Violence-On Campus**

(816) 415-5946 William Jewell College Counseling and Health Services

(816) 415-5020 William Jewell College Nurse Practitioner

#### **Health and Personal Crisis Support for Victims of Sexual Violence-Off-Campus**

(816) 781-7200 Liberty Hospital 2525 Glenn Hendren Drive, Liberty, Missouri 64068

(816) 531-0233 MOCSA - Metropolitan Organization to Counter Sexual Assault 3100 Broadway, Suite 400 C, KC, MO 64111

(816) 452-8535 Safehaven/Northland (Hotline)

(877) 842-0818 Safehaven/Northland (Office) Domestic Violence Shelter for Women and Teens 310 Armour Rd., North Kansas City, MO 64116

(816) 471-5800 Newhouse Hotline

(800) 624-5544 Employee Assistance Program – William Jewell College

There is a mental health professional available 24/7 in an urgent situation.

(816) 532-7220 St. Luke’s, Northland Hospital (Smithville Campus):

601 South 169 Highway, Smithville, MO 64089

(816) 468-0400 Tri-County Community Mental Health Services, Inc. 3100 83rd Street, Kansas City, MO 64119

(816) 235-8162 Research Psychiatric Center 2323 E. 63rd, Kansas City, MO

Inpatient treatment, partial hospitalization and ILP for mental health, chemical dependency and dual diagnosis. (816) 373-6400 or (913) 339-9933

#### **Victim Advocacy**

(816) 736-8300 Clay County Prosecuting Attorney Victim Advocate

(816) 881-3555 Jackson County Prosecuting Attorney Victim Advocate  
(816) 513-3927 Domestic Violence Victim Assistance Program  
(800) 698-9199 Missouri Victim Assistance Network

**Legal Assistance**

(816) 474-9868 Legal Aid of Western Missouri – Domestic Violence Protection  
(573) 636-8776 Missouri Coalition Against Sexual Assault  
(573) 636-3635 Missouri Bar Association Attorney Referral Line

**Visa and Immigration Support Services**

1-800-375-5283 U.S. Citizenship and Immigration Services-Immigration Options for  
Victims of Crimes

**Student Financial Aid Assistance-On-Campus**

1-816-415-5973 Financial Aid Office-William Jewell College

**Accommodations and Protective Measures:**

The College will provide written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations or protective measures. If victims request these accommodations or protective measures and they are reasonably available the College is obligated to provide them, regardless of whether the victim chooses to report the crime to campus safety or local law enforcement.

Requests of this nature should be made to the Title IX Coordinator at 816-415-5085 or [dubinskyj@william.jewell.edu](mailto:dubinskyj@william.jewell.edu). The Title IX Coordinator is responsible for deciding what, if any, accommodations or protective measures will be implemented. When determining the reasonableness of such a request, the Title IX Coordinator may consider, among other factors, the following:

- The specific need expressed by the complainant.
- The age of the students involved.
- The severity or pervasiveness of the allegations
- Any continuing effects on the complainant
- Whether the complainant and alleged perpetrator share the same residence hall, dining hall, class, transportation or job location.
- Whether other judicial measures have been taken to protect the complainant (e.g., civil protection orders).

The College will maintain as confidential any accommodations or protective measures provided a victim to the extent that maintaining confidentiality would not impair the College’s ability to provide them. However, there may be times when certain information must be disclosed to a third party in order to implement the accommodation or protective measure. Such decisions will be made by the Title IX Coordinator in light of the surrounding circumstances, and disclosures of this nature will be limited so that only the information necessary to implement the accommodation or protective measure is provided. In the event it is necessary to disclose information about a victim in order to provide an accommodation or protective order, the College will inform

the victim of that necessity prior to the disclosure, including which information will be shared, with whom it will be shared and why.

### **Procedures for Disciplinary Action:**

Allegations of dating violence, domestic violence, sexual assault, and stalking are processed through the College's Anti-Harassment Policy and Grievance Procedure. These procedures are utilized whenever a complaint of this nature is made, regardless of the status of the complainant and respondent. Once a complaint is made, the Anti-Harassment Coordinator will commence an investigation of it as soon as practicable. The purpose of the investigation is to determine whether it is more likely than not that the alleged behavior occurred and, if so, whether it constitutes a violation of policy. Informal resolution may be attempted in some situations, if agreed to by the parties and the College. The formal procedures are summarized below, and the College attempts to resolve complaints using these procedures within a reasonably prompt timeframe. During the investigation, the complainant and respondent will each have an equal opportunity to describe the situation and present witnesses and other supporting evidence. At the conclusion of the investigation, the parties will have an opportunity to review and comment on a preliminary report issued by the Anti-Harassment Coordinator. The Anti-Harassment Coordinator will then finalize the written report, including an explanation of whether any allegations in the complaint were found to be substantiated by a preponderance of the evidence, and recommend (1) a finding of "no violation"; (2) a finding of "inappropriate behavior not rising to the level of a violation"; or (3) a finding of "violation."

In the case of a complaint against a faculty member or student, the Provost, in consultation with the Vice-President for Finance and Operations, may accept the Anti-Harassment Coordinator's report, request to review additional information, including summaries of party/witness statements or other information, or return the report for further investigation.

In the case of a complaint against a staff-member, volunteer, or third-party, the Vice-President for Finance and Operations, in consultation with the Provost, may accept the report, request to review additional information, including summaries of party/witness statements or other information, or return the report for further investigation.

After the review of the Anti-Harassment Coordinator's report is complete, the Provost or Vice-President for Finance and Operations, as the case may be, will for both the complainant and respondent, prepare and deliver a written determination of the complaint.

Both parties have an equal opportunity to appeal the determination by filing a written appeal with the President within five (10) days of being notified of the outcome of the investigation. The President will resolve the appeal within ten (15) days of receiving it, and may take any and all actions that he/she determines to be in the interest of a fair and just decision.

Note that there is a special procedure utilized when a complaint is made against the President, Anti-Harassment Coordinator, Provost, or Vice-President for Finance and Operations. If the complaint is against the President, the Board of Trustees designates the investigator and then makes the final determination as to whether a policy violation occurred. If the complaint is against any of the other three positions, the President designates the investigator and then makes the determination as to a policy violation (subject to appeal to the Board of Trustees).

### **Rights of the Parties in an Institutional Proceeding:**

During the course of the process described in the previous section, both the accuser and the individual accused of the offense are entitled to:

- A prompt, fair and impartial process from the initial investigation to the final result.

- A prompt, fair and impartial process is one that is:
  - Completed within reasonably prompt timeframes designated by the institution’s policy, including a process that allows for the extension of timeframes for good cause, with written notice to the accuser and the accused of the delay and the reason for the delay.
  - Conducted in a manner that:
    - Is consistent with the institution’s policies and transparent to the accuser and the accused.
    - Includes timely notice of meetings at which the accuser or accused, or both, may be present; and
    - Provides timely access to the accuser, the accused and appropriate officials to any information that will be used during the informal and formal disciplinary meetings and hearings.
  - Conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused.
- Proceedings conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
  - Training for the Title IX and Deputy Title IX Coordinators in 2017 and 2018 included:
    - SHARP Sexual Assault Cultural Changes-Building a World that Doesn’t Exist-Live Forum at Leavenworth
    - Hush Blackwell Title IX Foundations Seminar
    - SHARP Shift Happens: Shifting Paradigms from Response to Prevention-Live Forum at Leavenworth
    - Husch Blackwell Advanced Concepts in Resolving, Investigating, and Adjudicating Sexual Misconduct Live Seminar
- The same opportunities to have others present during any institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice. The institution may not limit the choice of advisor, but may establish limits regarding the extent to which that advisor may participate in the proceeding, as long as those limits apply equally to both parties.
- Have the outcome determined using the preponderance of the evidence standard.
- Simultaneous, written notification of the results of the proceeding, any procedures for either party to appeal the result, any change to the result, and when the result becomes final. For this purpose, “result” means “any initial, interim and final decision by an official or entity authorized to resolve disciplinary matters” and must include the rationale for reaching the result and any sanctions imposed.

**Possible Sanctions or Protective Measures that the College May Impose for Dating Violence, Domestic Violence, Sexual Assault or Stalking Offenses:**

Following a final determination in the institution’s disciplinary proceeding that domestic violence, dating violence, sexual assault, or stalking has been committed, the institution may impose a sanction depending on the mitigating and aggravating circumstances involved. The possible sanctions include: warning; reprimand;

probation; restitution; fine; loss of privileges; housing probation; suspension or expulsion/termination; restriction on eligibility to represent the College at any official function or in any intercollegiate competition. If a suspension is imposed on a student, it may be for part of a semester, a full semester, or an entire academic year. An employee may be suspended for any length of time determined appropriate by the Director of Human Resources. Following a suspension, the individual will be required to meet with the Dean of Students (student) or Director of Human Resources (employee) to discuss re-entry and expectations going forward.

In addition, the College can make available to the victim a range of protective measures. They include: forbidding the accused from entering the victim's residence hall and from communicating with the victim, other institutional no-contact orders, security escorts, modifications to academic requirements or class schedules, changes in working situations, modifications to residential housing assignments, allowing a victim to be exempt from the housing requirement, etc.

### **Publicly Available Recordkeeping:**

The College will complete any publicly available recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifiable information about victims of dating violence, domestic violence, sexual assault, and stalking who make reports of such to the College to the extent permitted by law.

### **Victims to Receive Written Notification of Rights:**

When a student or employee reports to the College that he or she has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the College will provide the student or employee a written explanation of his or her rights and options as described in the paragraphs above.

### **Sex Offender Registration Program:**

The Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to advise members of the campus community where they can obtain information provided by the state concerning registered sex offenders. It also requires sex offenders to notify the state of each institution of higher education in the state at which they are employed or enrolled or carrying on a vocation. The state is then required to notify the College of any such information it receives. Anyone interested in determining whether such persons are on this campus may do so by contacting the Director of Campus Safety at 816-415-6335. State registry of sex offender information may be accessed at the following link: <https://www.claycountymo.gov/offenders#offenders>

## **Timely Warnings and Emergency Response**

### Timely Warnings

In the event of criminal activity occurring either on campus or off campus that in the judgment of the Director of Campus Safety, Vice-President for Finance and Operations, Provost, and President constitutes a serious or continuing threat to members of the campus community, a campus-wide "timely warning" will be issued. Examples of such situations may include a sexual assault or a series of motor vehicle thefts in the area that merit a warning because they present a continuing threat to the campus community. Warnings will be communicated to students and employees via one or more of the methods discussed later in this section. Updates to the warnings will be provided as appropriate.

Anyone with information warranting a timely warning should immediately report the circumstances to:

- Director of Campus Safety, 816-415-6335 or 816-365-0709

The College has communicated with local law enforcement asking them to notify the College if it receives reports or information warranting a timely warning.

Emergency Response

The College has an emergency management plan designed to ensure there is a timely and effective response in the event of a significant emergency or dangerous situation occurring on campus involving an immediate threat to the health or safety of members of the campus community. Such situations include, but are not limited to: tornadoes, bomb threats, chemical spills, disease outbreaks, fires, active shooters, etc. The College has communicated with local police requesting their cooperation in informing the College about situations reported to them that may warrant an emergency response.

Students, staff and visitors are encouraged to notify Campus Safety at 816-365-0709 of any emergency or potentially dangerous situation.

The Director of Campus Safety will access available sources of information from campus administrative staff and local authorities to confirm the existence of the danger and will be responsible for initiating the institution’s response and for marshaling the appropriate local emergency response authorities for assistance. Depending on the nature of the emergency, other College departments may be involved in the confirmation process.

Once the emergency is confirmed and based on its nature, the Director of Campus Safety will consult with other appropriate College officials to determine the appropriate segment or segments of the College community to be notified.

The Director of Campus Safety in collaboration with other appropriate personnel, will determine who should be notified, and will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Depending on the segments of the campus the notification will target, the content of the notification may differ. When appropriate, the content of the notification will be determined in consultation with local authorities. Also as appropriate, the notification will give guidance as to whether its recipients should shelter in place or evacuate their location.

The Director of Campus Safety will direct the issuance of emergency notifications, which will be accomplished using one or more of methods discussed later in this section, depending on the nature of the threat and the segment of the campus community being threatened.

At the direction the Director of Campus Safety, the College’s Department of Campus Safety will contact local law enforcement of the emergency if they are not already aware of it and local media outlets in order that the larger community outside the campus will be aware of the emergency.

Methods for Issuing Timely Warnings and Emergency Notifications

The method(s) listed below may be utilized when the College issues a timely warning or emergency notification to the campus community.

<b>Method</b>	<b>Sign-Up Instructions</b>
Building captain communication within each building	N/A
Hard copy postings in public and prominent areas	N/A

Campus Email	All students, faculty, and staff are provided a campus email address
Campus Text Alert System	Sign-up through My Jewell <a href="https://my.jewell.edu/webadvisor/webadvisor">https://my.jewell.edu/webadvisor/webadvisor</a>

Testing & Documentation

The College tests its emergency response and evacuation procedures at the beginning of the spring and fall semester. The tests may be announced or unannounced. Also, at various times the Emergency Management Team will meet to train and test and evaluate the College’s emergency response plan.

The Director of Campus Safety maintains a record of these tests and training exercises, including a description of them, the dates and times they were held and an indication of whether they were announced or unannounced. In connection with at least one such test, the College will distribute to its students and employees, information to remind them of the College’s emergency response and evacuation procedures.

**Missing Student Policy**

If a member of the College community has reason to believe that a student who resides in on-campus housing is missing, that information should be reported immediately to the Director of Residence Life at 816-415-5969 or the Dean of Students at 816-415-5960. Any College employee receiving a missing student report should immediately notify campus security so that an investigation can be initiated.

Every student is annually required to register an emergency contact with the College. In addition to registering a standard emergency contact, students may identify one or more confidential, missing student contacts that the College will notify upon determination that the student is missing. Students may register their general emergency contact and one or more missing student contacts via their My Jewell account. Missing student contacts are saved separately and confidentially and are only accessible to authorized campus officials and law enforcement personnel in furtherance of a missing person investigation.

The missing student contact(s) will only be contacted by the College in the event the student is deemed missing. If a student registers one or more missing student contact(s), the registering student authorizes the College and law enforcement personnel to contact said missing student contact(s) to communicate that the student has been deemed missing and is part of a missing student investigation. The College will notify a custodial parent or guardian of any missing student younger than 18 years of age and not emancipated.

If information indicates the student in question may be in danger or at risk during the 24-hour period the College is attempting to contact/locate the student, the College will immediately notify the Liberty Police Department with all information known at that time.

Until a student is deemed missing, Campus Safety and Student Life will make every effort to contact, locate and confirm the safety and well-being of the student in question. Information will be gathered about the student in question and will include, but is not limited to, the student’s ID photo or other available photos of the student, physical and clothing descriptions, vehicle information, the last known time and location of contact and identifying who was with the student during the last known contact.

Efforts to locate the student may include, but are not limited to, making direct contact with the student in question (phone, e-mail, text, social media, etc.), checking electronic records for the most recent activity (on-line lock access, network log-in, most recent e-mail activity, meal plan use, library systems, social media, etc.), interviewing the last known contact with the student in question, confirming and interviewing the last known college employee who had contact with the student (professors, coaches, student organization advisors, etc.),

confirming when the student in question was last seen by their resident director and/or resident assistant, performing an, “in plain sight inspection,” of the student’s room for any information as to the student’s whereabouts (this will include “keying into” the student’s room if it’s locked) and checking with and interviewing the student’s known acquaintances.

Once a student is deemed missing, the College will immediately initiate the following actions:

A Student Life administrator will first attempt to notify the confidential missing student contact, if registered with the College. In cases where a confidential missing student contact is not designated, the emergency contact, or other available contacts provided to the College will be notified. If the missing student is younger than 18 years of age and not emancipated, the College will notify their parent(s) or guardian(s) of record and any additional contacts designated by the student within 24 hours of the determination that the student is missing.

Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, Campus Safety will file a missing person’s report with the Liberty Police Department within 24 hours of a determination that the student is missing (unless it was LPD who made this determination). All information gathered while attempting to contact/locate the missing student will be shared with law enforcement.

### **Crime Statistics**

The statistical summary of crimes for this College over the past three calendar years follows:

Crime	On Campus			On Campus Housing			Non Campus			Public Property		
	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018	2017	2016
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	4	4	0	4	4	0	0	0	0	0	0
Fondling	0	4*	0	0	4*	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	5	1	8	2	1	3	1	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0

Crime	On Campus			On Campus Housing			Non Campus			Public Property		
	2018	2017	2016	2018	2017	2016	2018	2017	2016	2018	2017	2016
Motor Vehicle Theft	2	4	1	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Arrest - Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Arrest - Drug Abuse Violation	0	0	0	0	0	0	0	1	0	0	0	0
Arrest - Weapon Violation	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referral - Liquor Law Violation	21	44	81	17	42	81	0	0	0	0	0	0
Disciplinary Referral - Drug Abuse Violation	4	1	5	1	1	5	0	0	0	0	0	0
Disciplinary Referral - Weapon Violation	4	0	0	4	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	1	5*	1	0	5*	1	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

\* 4 dating violence and 2 fondling statistics reported in 2017 relate to incidents that occurred in 2015 and 2016 involving a single perpetrator. This individual is no longer a member of the William Jewell Community.

**Hate crimes:**

**2018: No hate crimes reported.**

**2017:** No hate crimes reported.

**2016:** No hate crimes reported.

**Crimes unfounded by the College:**

**2018: 0 unfounded crimes.**

**2017:** 0 unfounded crimes.

**2016:** 0 unfounded crimes.

**Statistics for unfounded crimes provided by law enforcement agencies:**

**2018: 0 unfounded crimes.**

**2017:** 0 unfounded crimes.

**2016:** 0 unfounded crimes.

**Data from law enforcement agencies:**

- The data above reflects statistics provided from law enforcement agencies related to crimes that occurred on the College's Clery Geography.
- Certain law enforcement agencies did not comply with the College's request for crime statistics.

# Annual Fire Safety Report

## Housing Facilities and Fire Safety Systems

The College maintains on-campus housing for its students. Below is a description of fire safety systems and the number of fire drills conducted during the previous calendar year.

**Campus:** William Jewell College, 500 College Hill, Liberty, MO 64068

Facility	Fire Alarm Monitoring Done on Site	Partial Sprinkler System	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of evacuation (fire) drills in previous calendar year
Phi Gamma Delta, 857 RE Bowles Drive	X		X	X	X	X	2
Semple Hall, 321 Greene Drive	X			X	X	X	2
Senior House, 851 RE Bowles Drive	X		X	X	X	X	2
Shumaker Hall, 458 RE Bowles Drive	X		X	X	X	X	2
Coventry House, 7 S. Jewell	X			X	X	X	2
Browning Hall, 231 Greene Drive	X			X	X	X	2
Eaton Hall, 221 Greene Drive	X			X	X	X	2
Ely Hall (Mathes), 211 Greene Drive	X			X	X	X	2
Jones Hall, 311 Greene Drive	X			X	X	X	2
Kappa Alpha Order, 849	X		X	X	X	X	2

RE Bowles Drive							
Lambda Chi Alpha, 841 RE Bowles Drive	X		X	X	X	X	2
Melrose Hall, 310 Greene Drive	X		X	X	X	X	2

**Policies on Portable Appliances, Smoking and Open Flames**

The use of open flames, such as candles, and the burning of such things as incense, and smoking are prohibited in campus housing. The College does not allow halogen lamps with exposed bulbs. Only surge-protected extension cords are permitted. With respect to portable electrical appliances, the College does allow hot plates or other appliances with a heating element. Also, tampering with fire safety systems is prohibited and any such tampering may lead to appropriate disciplinary action.

The College reserves the right to make periodic inspections of campus housing to ensure fire safety systems are operational and that the policy on prohibited items is being complied with. Prohibited items, if found, will be confiscated and donated or discarded without reimbursement.

**Fire Evacuation Procedures**

In the event of a fire, all community members are to exit the premises immediately and are encouraged to pull a fire alarm as they leave the building. Pursuant to drills and training exercises, community members are required to congregate in a designated area once evacuated so that campus personnel (building captains and/or residence directors) can conduct a census. Community members are also encouraged to call 911 to report the fire and then call Campus Safety at 816-365-0709 to report the incident. Whether a 911 call is required or not, all fire related incidents must be reported to Campus Safety to ensure they are included in the annual report of fire statistics. Students may also report fire related incidents to their Resident Director, Resident Assistant or the Associate Dean of Students and Director of Residence Life who will then contact Campus Safety.

**Fire Education and Training Programs**

Fire safety education programs for all residents of on-campus student housing and all employees with responsibilities related to that housing are held at the beginning of each semester. Their purpose is to: familiarize everyone with the fire safety system in each facility, train them on procedures to follow if there is a fire and inform them of the College’s fire safety policies. Information distributed includes maps of each facility’s evacuation route and any fire alarms and fire suppression equipment available in the facility. Attendees are advised that participation in fire drills is mandatory and any student with a disability is given the option of having a “buddy” assigned to assist him or her.

**Reporting Fires**

The College is required to disclose each year statistical data on all fires that occurred in on-campus student housing. When a fire alarm is pulled and/or the fire department responds to a fire, these incidents are captured. If you encounter a fire that presents an emergency situation, ensure your own safety and then please call 911.

There may also be instances when a fire is extinguished quickly and an alarm is not pulled or a response by the fire department was not necessary. It is important that these incidents be recorded as well. Therefore, if you are aware of such a fire, see evidence of one or hear about one, you should contact the Campus Safety at 816-365-0709. When providing notification of a fire, give as much information as possible about the location, date, time and cause of the fire.

### **Plans for Future Improvements**

The College periodically reviews its fire safety protections and procedures. At this time, it has no plans for future improvements.

### **Fire Statistics**

#### **2018**

**No fires were reported in 2018**

#### **2017**

#### *Reported Fires*

<b>Residential Facility</b>	<b>Total Number Fires</b>
Browning Hall	0
Eaton Hall	2
Ely Hall (Mathes Hall)	0
Coventry House	0
Jones Hall	0
Kappa Alpha Order	2
Lambda Chi Alpha	0
Melrose Hall	0
Phi Gamma Delta	0
Semple Hall	1
Senior House	0
Shumaker Hall	0

#### *Additional Information about Reported Fires*

<b>Residential Facility</b>	<b>Cause of Fire(s)</b>	<b>Number of Injuries that Required Treatment at a Medical Facility</b>	<b>Number of Deaths Related to a Fire</b>	<b>Value of Property Damage Caused by Fire</b>
Kappa Alpha Order	Unintentional/Stovetop was left on and unattended	0	0	\$0-99
Eaton Hall	Unintentional/Student left plastic wrapper on pizza	0	0	\$100-999
Kappa Alpha Order	Unintentional/A student left the burner on.	0	0	\$0.00
Eaton Hall	Unintentional/Student cooking	0	0	\$100-999
Semple Hall	Unintentional/A fire ignited in a cooking pan that a student was using.	0	0	\$0.00

**2016**

No fires were reported in 2016.