

## Kansas City, Missouri City Earnings Tax Withholding Information

All Kansas City, Missouri residents, regardless of where they are employed, and all non-residents who work within the city limits, are subject to a 1 percent tax on their gross earnings.

If you are a Kansas City, Missouri resident working outside Kansas City, you must file a wage earner's return with the city's Revenue Division by April 15 of each year.

William Jewell College has the capability of deducting Kansas City, Missouri City Earnings Tax via payroll deduction and remitting it to Kansas City.

**This is an option for Kansas City, Missouri residents.** Please indicate below if you would like to take advantage of this benefit. If you decline this benefit, you will still be responsible for payment of this tax to Kansas City, Missouri.

- ☐ **Yes**, I elect to have Kansas City, Missouri City Earnings Tax deducted from my paycheck and remitted to the City of Kansas City Missouri.
- ☐ **No**, I do not elect to have Kansas City, Missouri City Earnings Tax deducted from my paycheck.

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*Signature*

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*Print Name*

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*Date*

- If you wish to change your election, you must give written notice at least 10 days prior to the payroll date to either the Office of Human Resources or the Payroll Office.
- If you move outside of Kansas City, Missouri and are no longer subject to this tax, it is not automatically cancelled if you elected the deduction. You must give written notice to the Office of Human Resources or the Payroll Office.