

**2022 PAYROLL TIMESHEET SCHEDULE
William Jewell College**

BI-WEEKLY STUDENTS

Payroll Changes DUE to Human Resource	Student & Supervisor Verify Time By			DIRECT
		3:00 P.M.**		DEPOSITED
DEC 21	Dec 28	**	Dec 30, 2021	
JAN 06	JAN 10	--	JAN 14, 2022	
JAN 20	Jan 24	--	JAN 28, 2022	
FEB 03	FEB 07	--	FEB 11, 2022	
FEB 17	FEB 21	--	FEB 25, 2022	
MAR 03	MAR 07	--	MAR 11, 2022	
MAR 17	MAR 21	--	MAR 25, 2022	
Mar 31	APR 04		APR 08, 2022	
APR 14	APR 18	--	APR 22, 2022	
APR 28	MAY 02	--	MAY 06, 2022	
MAY 12	May 16	--	May 20, 2022	
MAY 26	May 31	**	JUN 03, 2022	
JUN 9	JUN 13	--	JUN 18, 2022	
JUN 23	JUN 27	--	JUL 01, 2022	

PLEASE have your Supervisor update your Perform Time hours with any missed punches or department transfer updates. Once updated Supervisors please Approve the time.

**** Short turn-around Holiday/Bank Holiday week**